

2020-2021 Budget Development Calendar

Friday, November 1, 2019	Budget Frozen & Commence Budget Considerations with Administrators	
Friday, November 1, 2019	Distribute: Building Level & Dept. Building allocations to commence budget requisition process & Gen School Supplies Request. Administrators review anticipated requests for big-ticket items.	
Monday, November 4, 2019 10:00 am.	Technology Meeting (R. Wagoner, Welsh, Kirchoff)	
Monday, November 4, 2019	Building & Grounds Meeting (Trickey, Kirchoff)	10:30 a.m.
Monday, November 4, 2019	Transportation Meeting (R. Tidd, D. Lambert, Kirchoff)	11:00 a.m.
Monday, November 4, 2019	Special Education Meeting (P. Monica, Morgia, Kirchoff)	11:30 a.m.
Monday, November 4, 2019	Principal Meeting (Morgia, Kirchoff)	12:00 p.m.
Monday, November 4, 2019	Director of Curriculum and Instruction Meeting (St. Croix, Kirchoff)	1:00 p.m..
Monday, November 4, 2019	Cafeteria Meeting (Remington, Kirchoff)	2:00 p.m.
Monday, November 4, 2019	Athletic Meeting (Lowe, Bush, Morgia, Kirchoff)	2:30 p.m.
Tuesday, November 12, 2019	Music Meeting (Taylor, Hammond, Morgia, Kirchoff)	10:00 a.m.
Tuesday, November 12, 2019	Makerspace Meeting (Li. Gionet, O'Connor, Morgia, Kirchoff)	10:30 a.m.
Tuesday, November 12, 2019	Counselor Meeting (P.Wagoner, Durr, Kirchoff)	11:00 a.m.
Tuesday, November 12, 2019	Science Meeting (Hazelton, Dorr, Case, Kirchoff)	3:00 p.m.
Monday, December 9, 2019	BOCES Bids due back from Offices & Departments	
Tuesday, December 10, 2019	Preliminary Review Budget with BOE Committee (Before BOE Meeting)	6:00 p.m.
Tuesday, December 10, 2019	Regular Board Meeting	7:00 p.m.
Friday, December 20, 2019	Administrators review preliminary requests for & adjustments to: programs, staff, equipment	
Tuesday, January 1, 2020	Ed Data Platform Opens	12:00 a.m.
Tuesday, January 28, 2020	Regular Board Meeting- BOE Review of preliminary Budget parameters	7:00 p.m.
Tuesday, February 25, 2020	Regular Board Meeting- Review 1st Draft Budget	7:00 p.m.
Sunday, February 29, 2020	Ed Data Platform Closes	12:00 a.m.
Sunday, March 1, 2020	File Tax Cap calculations, as per SEDS regulations (Due 3/1)	
Monday, March 16, 2020	Petitions for Board Seats made available (Min. 45 days prior to annual meeting)	
Tuesday, March 24, 2020	Regular Board Meeting-Line by Line Board Review at 6:00	7:00 p.m.
Thursday, April 2, 2020	First Budget Notice Published (No later than 45 days prior to annual meeting)	
Thursday, April 16, 2020	Second Budget Notice Published	
Monday, April 20, 2020	Board Seat Petitions due back to District Office//Earliest date to accept written Request for absentee ballot.	5:00 p.m.

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Tuesday, April 21, 2020	Drawing to determine order of candidates name on ballot	9:00 a.m.
Tuesday, April 21, 2020	Regular Board Meeting / Adopt Budget/ & Tax Report Card (BOCES Budget Vote) Board appoints election inspector and election workers	7:00 p.m.
Wednesday, April 22, 2020	Property Tax Report Card submitted to NYSED (By next day after its approval) Tax report card legal notice sent to papers (min. 24 days prior to annual meeting)	
Tuesday, April 28, 2020	Popular Budget including 3 part budget available to public & Distributed to offices and Library (7 days prior to budget hearing)	
Thursday, April 30, 2020	Third Budget Notice Published	
Tuesday, May 5, 2020	Budget Hearing (6-14 days prior to annual meeting)	7:00 p.m.
Wednesday, May 6, 2020	Budget Notice Mailed to all eligible voters- (Day after budget hearing to 5/15-Deadline)	
Friday, May 8, 2020	BOE Candidates to file sworn statement of campaign expenses (at least 10 days prior to annual meeting)	
Tuesday, May 12, 2020	Deadline to receive application if absentee ballot is mailed (7 days prior to annual meeting-Mailed ballot must be received by date of election)	
Thursday, May 14, 2020	Last Budget Notice Published List posted in District Office of residents who requested Absentee Ballots by mail (5 days prior to annual meeting)	
Tuesday, May 19, 2020	Annual Budget Vote & School Board Election 5 p.m. deadline to receive hand delivered absentee ballots	
Tuesday, May 19, 2020	Regular Board Meeting	7:00 p.m.
Monday, June 8, 2020	Final financial expense statement due from BOE Candidates (20 days after election)	